



Cambridge City Council

EMPLOYMENT (SENIOR OFFICER) COMMITTEE

To: Councillors: Bick, Blencowe, Herbert, Price, Sarris and C. Smart

Despatched: Wednesday, 10 February 2016

Date: Thursday, 18 February 2016

Time: 6.00 pm

Venue: Committee Room 1 - The Guildhall, Market Square, Cambridge, CB2 3QJ

Contact: Claire Tunnicliffe

Direct Dial: 01223 457013

AGENDA

1 To Appoint a Chair for the Meeting

2 Apologies for Absence

3 Declarations of Interest

Members are asked to declare at this stage any interests, which they may have in any of the following items on the agenda. If any member is unsure whether or not they should declare an interest on a particular matter, they are requested to seek advice from the Head of Legal Services before the meeting.

4 Public Speakers

5 Exclusion of the Public

Items 6, 7 & 8 relate to information, which are not for publication as they contain exempt information. If this information is likely to be discussed the Employment (Senior Officer) Committee is recommended to exclude members of the public from the meeting on the grounds that, if they were present, there would be disclosure to them of information defined as exempt from publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

6 To consider the decision making processes for Director level appointments

To receive an update from the Chief Executive and Head of Human Resources on the decision making processes for Director level appointments and where there may be a requirement to report to Full Council

7 To consider the Job description and Person specification for the new Strategic Director role

To review and agree the job description and person specification for the Strategic Director role.

8 To consider the interview and selection process for the Strategic Director role

To agree the selection process, interview and presentation arrangements and provisional interview dates.

9 Agenda and Date for Next Meeting

To be confirmed.

Information for the Public

Location	<p>The meeting is in the Guildhall on the Market Square (CB2 3QJ).</p> <p>Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.</p> <p>After 5 p.m. access is via the Peas Hill entrance.</p> <p>All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.</p>
Public Participation	<p>Some meetings may have parts that will be closed to the public, but the reasons for excluding the press and public will be given.</p>
General Information	<p>Information regarding committees, councilors and the democratic process is available at http://democracy.cambridge.gov.uk/</p>